



Cyngor Tref Rhydaman Ammanford Town Council

Minutes of Asset Management, Planning and Environment Committee Meeting of Ammanford Town Council (ATC)

on

Thursday 14th October 2021
Via Virtual Media on MS Teams

Attendees: Members of Asset Management, Planning and Environment Committee (AM): Deputy Mayor Geraint Jones (GJ) (Chairperson of Committee); Councillor Stefan Butler (SB); Councillor Stephen Davies (SD); Councillor Emyr John (EJ);

Attendees: Non-Members of Asset Management, Planning and Environment Committee: Deian Harries (DH); Gwen Harries (GH1); Rhodri Jones (RJ)
Wynne Jones, Facilities and Asset Management Officer (WJ)

Minutes taken by: Clerk Duncan Morgan (DSM)

Deputy Mayor Geraint Jones Presiding

Meeting commenced at 18:03

The public were asked to refrain from using the chat facility otherwise they would be disconnected from the meeting. All present at the meeting were reminded that recording of this meeting was not permitted on any device.

1) Apologies for absence

Committee Members (AM)

Deputy Mayor Gruff Harrison

Councillor Julia Bell (JB)

Non-Committee Members

None

2) Declarations of interest

Councillor Stephen Davies – Ammanford AFC

Deputy Mayor Geraint Jones – Community Councillor Tycroes Ward

Councillor Emyr John – Ammanford Foodbank

Rhodri Jones – Ammanford AFC

3) Ammanford Park Action Plan Update

The Clerk reported on the following:-

Inspections had been emailed out

WJ had prepared a report on the Playgrounds/Play Park which would be presented during Item 6 of the agenda.

Three quotations had been supplied for replacement/refurbishment of the Play Park equipment, but they were not identical but did provide a guide on pricing.

Funding

The Clerk reported on the following:-

He had liaised Caroline Owen CCC and Lottery Funding available.

How it works –

Devise a Project Plan over 3 to 5 year period that takes into consideration Ammanford Park as a whole entity with the view to improving for community, encourage more people into the park, to could include the Recreation Ground i.e. Skate Park & MUGA

Could be split into various schemes such as:-

Park lighting

Play Park - Total Refurbishment

Catering Facilities/Food Vendors/Vending – to bring in income

Improvements around Splash Pad Area – Changing Facilities

Tennis Courts

Evidence trail would have to be provided via minutes of meetings, etc.

Setting up a Working Party

The Clerk reported on following:-

JB, DH and Clerk had a meeting with Eryl Pellow of Pontyberem Community Council, who have set up a Working Group/Association specifically to address the needs to refurbish their Main Park.

The Structure of Group/Association of the membership was suggested i.e. made up of School Governors/Parents, Local Sports Clubs & Residents living in the ATC Parish.

ATC Members could consist of the Asset Management, Planning & Environment Committee, together with other members that wish join.

Discussion Points/Observations/Comments

The following was noted:-

Ammanford Park needs a total refurbishment with other areas such as Parks and Playgrounds/Play Areas/MUGAs in need of investment which would aid the footfall into the Ammanford Area could be considered.

There was a need to lobby help from interested parties to support with funding

ATC had not taken on a project of this magnitude previously and consideration needs to given to this fact with regard to resources available.

Cost of the project(s) could surpass the Yearly Budget.

The Project are to be seen as an investment into the Youth and Future Generations of Ammanford

An investment of this kind should be seen as protecting ATC's Assets for the future.

ATC needs to be mindful of Contracts in excess of £100k with regard to Financial Regulations and Contractor Engagement.

It was proposed that ATC should set up a Working Group/Association dealing with Parks, Playgrounds, Recreation Areas, etc.

Proposed – GJ

Seconded – EJ

Agreed by all members of the Committee present

It was resolved that a Working Group/Association be set up, made up of ATC Councillors/Members of the public and interested parties that meet the relevant criteria be recruited via various media.

ACTION – Clerk to circulate visual representations of proposed schemes

4) To discuss the erection of a Ball Netting Fence/Moving of Goal Posts at Ammanford Recreation Ground

The Clerk reported that both Cllr. Deian Harries and Himself have been receiving complaints from members of the public regarding footballs entering their properties.

This has occurred since the pitch goal posts have been relocated in order to accommodate the Safe Route to Schools footpath.

The current solution would be to move the goal posts back.

Discussion Points/Observations/Comments

The following was noted: -

The ball netting fence was too expensive. CCC have been approached to fund the ball netting fence but funds were currently not available.

Other solution would be to move the pitch back, however, the pitch dimensions, goal post distances/run off from fences, etc. would have to comply with FAW regulations

Moving the goal posts could be a solution

It was decided to move the goal posts back, WJ to liaise with Gareth Howells of CCC

Proposed – SD

Seconded – SB

Agreed by all committee members present

It was resolved that the goal posts be moved to a distance that allowed the pitch to comply with FAW regulations.

5) To discuss the erection of a Ball Netting Fence at Riverway Play Park and MUGA

The Clerk reported that balls from MUGA were entering neighboring properties despite the high fencing already in place at the MUGA.

The Clerk provided estimated costs for the installation of the ball netting fence would be in the region of £3,000 to £3,500.

Discussion Points/Observations/Comments

The costs to install the Ball Netting Fence were discussed

It was reported that residents were receiving verbal abuse from the users of the MUGA

Suggested that the MUGA be closed at 20:00

Signage be put in place with rules and regulations regarding accepted behavior

Draft Rules to be produced by WJ/DSM

Organise signs outlining the rules and regulations for the MUGA

The following measures/actions were proposed

It was decided/proposed to close the MUGA at 20:00

Proposed – GJ

Seconded – SD

Agreed by all committee members present

It was resolved that the MUGA be closed at 20:00

It was decided/proposed that Ball Netting Fence be installed at the Riverway MUGA

Proposed – EJ

Seconded – SD

Agreed by all committee members present

It was resolved that Ball Netting Fence be installed at Riverway MUGA

6) To discuss Action Plan for the following Playgrounds:-

WJ presented a report on the condition of the parks with recommendation for works to improve the Playgrounds listed below:-

6.1 Carregamman Playground

The following was reported:-

Equipment was in 'fair' working order

The equipment is placed on 20sqm. of impact tiles in poor conditions having curled at the edges in need of replacement.

A recent report produced by independent company suggested that they could be glued back
ACTION – WJ to further investigate and ascertain quotations based on his findings.

6.2 Maes Y Coed Playground

The following was reported:-

There was a substantial amount of growth on top of the Astra Turf lacked maintenance for an extensive period.

It was suggested that the Astra Turf had not been laid properly with a proprietary weed suppressant under layer installed in the first instance.

The Clerk confirmed that SLA maintenance agreement with CCC indicted that herbicidal treatment was to be applied. SD to speak to Gareth Howells of CCC regarding maintenance regime.

6.3 Norman Road Playground

It was reported that the Play Park was in good condition and no remedial work is currently required.

6.4 Pantyffynnon Playground

The following was reported:-

The Play Park is in good condition with exception of 10m to 20m of the pathway leading into the park being non DDA compliant.

Costs were estimated at £1,500 to £2,000 to rectify.

It was decided/proposed that the works be undertaken with the proviso that costs do not exceed £2000.

Proposed – GJ

Seconded – SD

Agreed by all committee members present

It was resolved that the remedial works be undertaken with the proviso that costs do not exceed £2,000

6.5 Riverway Playground and MUGA

The following was reported:-

The Wetpour surface had been damaged through acts of vandalism and in need of total replacement.

Quotation to undertake works are £7519+VAT

The following was discussed:-

CCC to place HERAS fencing around Play Park area but allowing access to the MUGA

Close Play Park Area but MUGA to remain open

The need to invest in CCTV Cameras and surveillance as a deterrent before any work is undertaken to replace the Wet pour surface.

The was decided/proposed to install HERAS Fencing around the Play Park Area

Proposed – GJ

Seconded – EJ

Agreed by all committee members present

It was resolved that HERAS Fencing be installed around the Play Park Area but still allowing access to the MUGA

7) To discuss Leases for Ammanford AFC & RFC

The following issues were discussed/reported:-

There had been a poor response from ATC's solicitors engaged (John Morse Solicitors) dealing with the leases

The clerk confirmed that no fees had been paid to John Morse Solicitors

It was suggested that John Morse Solicitors be given a deadline to act

Suggested that new local solicitors be appointed if no response received by deadline set

Suggested that Llys Cennen Solicitors could act for ATC.

It was reported that the initial drawing/site plans were accurate.

Discrepancies with regard the allocation of the Car Parking Area behind the Changing Rooms

A deadline of 2 weeks be set to finalise plans

ACTION – Clerk to email John Morse Solicitors and they be given a deadline to respond.

Further Actions – WJ to finalise plans regarding Car Parking Area behind dressing rooms.

A deadline of 2 weeks be set to finalise the aforementioned.

8) To discuss CCTV for Ammanford Park & Recreation Ground

The following points were raised:-

The existing CCTV is not fit for purpose

Meeting with Local MP – requesting assistance to establish contacts with DPP for advice on CCTV and surveillance equipment

Meeting has now been set up with DPP to further discuss CCTV

CCTV investment is required

It was reported that a 'One off' use registration required with ICO to ensure compliance with Data Protection for CCTV Cameras & Surveillance

9) To discuss Works at Ammanford Park & Margaret Street Toilets

The clerk reported on the following:-

Both toilets are in need of refurbishment due to the poor condition of the toilet pans and cisterns:-

The following quotations were provided by SFS:-

Property	Description	Amount
Margaret Street Car Park Toilets	Supply and Install 3 New Stainless Steel Toilets, complete with cisterns and all required soil stack work to ensure leak free operation	£2460.00 +VAT
Ammanford Park Toilets	Supply and Install 3 New Stainless Steel Toilets, complete with cisterns and all required soil stack work to ensure leak free operation	£2460.00 +VAT

WJ – Sourcing quotations for new doors at Margaret Street Car Park Toilet

The following was discussed:-
Coin Entry Systems – need to be robust
Different types of coin entry system i.e. card payment plus coin

WJ – To continue investigating

10) Planning Applications

PL/02745 – 30/9/2021 – Listed building Consent – 4A Quay Street – Change of Use Rear Ground Floor to Hot Food Take Away – Under Consultation. – Andrew Francis CCC Plan Officer dealing with application

No Objections raised by members present

Next Asset Management, Planning & Environment Committee Meeting – 4th November 2021

Meeting Closed at 19:51

Signed: (Chair)

Print Name:

Date: